



Conflict of Interest form

A conflict of interest (COI) is where an individual’s personal interests, obligations or relationships may be perceived as influencing the outcome of a situation. For example, if a relative or close friend was mentoring a certificated teacher. Some perceived COIs include being related to or in a relationship with a person, sharing financial interests, living at the same address or that person being your employer. If you have a perceived COI then the Teaching Council expects you will have policies and processes in place to ensure it is being managed appropriately.

Section A: Details

1. Professional Leader declaration

Name of Professional Leader:

Name of School/Kura/Centre
or ITE Provider:

Registration number:

I have a conflict of interest with the following person:

Name of teacher:

Nature of the interest
(eg. financial relationship)

Details of how the conflict of interest is managed/ mechanisms in place to manage the conflict.

Section B: Independent secondary endorsement

Where another independent person has been engaged to mentor or endorse this person, they should complete this endorsement section.

2. Statement of endorsement - complete the endorsement checkboxes below (tick).

I affirm that (full name)

Meets the following criteria:

Yes	No	The teacher has completed satisfactory professional development.
Yes	No	The teacher has continued to develop and practise te reo me ngā tikanga Māori while practising as a teacher.

AND

Yes	No	I have had appropriate professional conversations with the teacher, the mentor and other relevant people involved in the teacher’s appraisal and development.
-----	----	---

▶ If you answered no to any of the above, please attach evidence and/or commentary.



Select **one** of the following options:

a. The teacher has been endorsed as **meeting** the Standards for the Teaching Profession.

b. The teacher has been endorsed as **likely to meet** the Standards for the Teaching Profession.

c. The teacher has been endorsed as **not meeting** the Standards for the Teaching Profession.

See the *Standards for the Teaching Profession* | *Ngā Paerewa mō te Umanga Whakaakoranga* on the [Teaching Council website](#).

▶ If you selected option c above, please attach evidence and/or commentary.

3. Independent secondary endorser details:

Full name:

School/Kura/Centre
or ITE Provider:

Registration number:
(if applicable)

Position/Role:

Email address::

Signature:
(print and sign)

Date signed:

