

Language Competency Hui

20 February 2025



**Teaching
Council of
Aotearoa
New Zealand**

Matatū. Tū Mataora.
Stand tall. Shape the future.

Karakia wāwāhi | Opening affirmation

Tūmatatia, tūramatia te tūāpapa o
te Matatū Aotearoa
ki runga, ki raro, ki uta, ki tai e
Koia ko te **manaakitanga**,
ko te **whanaungatanga**,
te **pono**,
me te **whakamana** i te ako
Haumi ē! Hui ē! Tāiki ē!

A karakia | a pao
that shines light,
focus and attention on
the values and impact
of the Teaching profession
across the country



Agenda

- Language Policy
- Evidence
- Exemptions



Language Policy

Registration and Certification
Whai tiwhiketetanga

Professional Practice
Mahi ngaiotanga

Self Service
Mahi whaiaro

Resource Centre
Te pokapū rauemi

About Us
E pā ana ki a mātou

Registration and Certification

Registration and certification is the way we ensure all teachers in Aotearoa are qualified, capable and ethical professionals.

Joining the profession

Becoming a teacher

What is registration and certification?

Hapori Matatū | Online Community

For beginning teachers

Applying for registration

Applying for a Tōmua | Provisional Practising Certificate

Taking part in induction and mentoring

Proof of identity

Fee and levy information

For teachers

Applying for a full practising certificate for the first time

Renewing a practising certificate with satisfactory recent teaching experience

Renewing a practising certificate after a period of absence

Requirements for renewing a practising certificate

Working in an approved setting outside centres, schools or kura

Working as learning support coordinators

For overseas-trained teachers

Moving to teach in Aotearoa New Zealand

Applying for registration

Applying for a Tōmua | Provisional Practising Certificate

Satisfactorily trained to teach

Teaching evidence for overseas-trained teachers

Language competency requirements

Overseas police clearance

For professional leaders

Your role in supporting teachers

Endorsing an application

Creating an induction and mentoring programme

Requesting an extension to teach

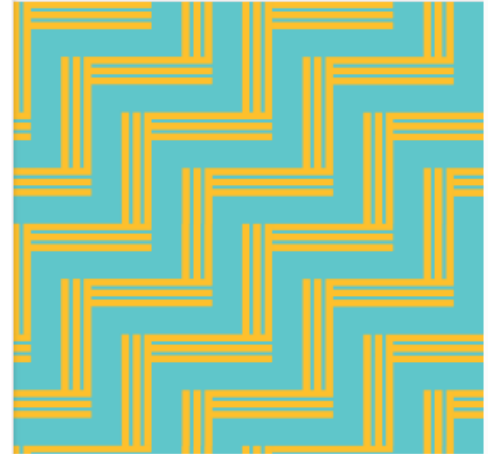
For relief teachers

For Limited Authority to Teach

For kura hourua | charter schools

For guidance counsellors

Requesting an extension to teach



Language Policy

- English Language Competence Pathway for Tagata o le Moana

English Language Competency Pathway (ELCP)

For entry into Initial Teacher Education (ITE), teacher registration or a Limited Authority to Teach (LAT)



Or



Language Policy - exemptions

Exemptions are used by providers when specified evidence *cannot* be provided

but

there is other evidence of a high standard of English language competency **through combinations of partial evidence.**

Overview of evidence



Primary / Secondary schooling (approved settings)



Relevant work experience



Tertiary study (approved settings)



Testimonials from employer



English language learning / English language certificates



Approved test



Other source – eg. Stat Dec

Documentation discounted by panel

- Photos from school
- Testimonials with no reference to English language ability
- Passport
- Driver Licence
- Short courses with no credit value
- Learning stories
- Correspondence with external agencies (Privacy Breach)

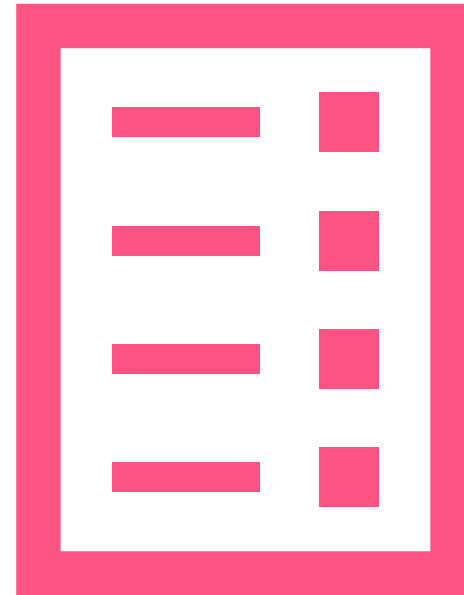
Evidence of Schooling



- UE
- UE literacy credits L2-L4
- All primary + three years secondary - in approved country
- Six years of education (to Yr 12) including 2 years of tertiary – in approved country F2F

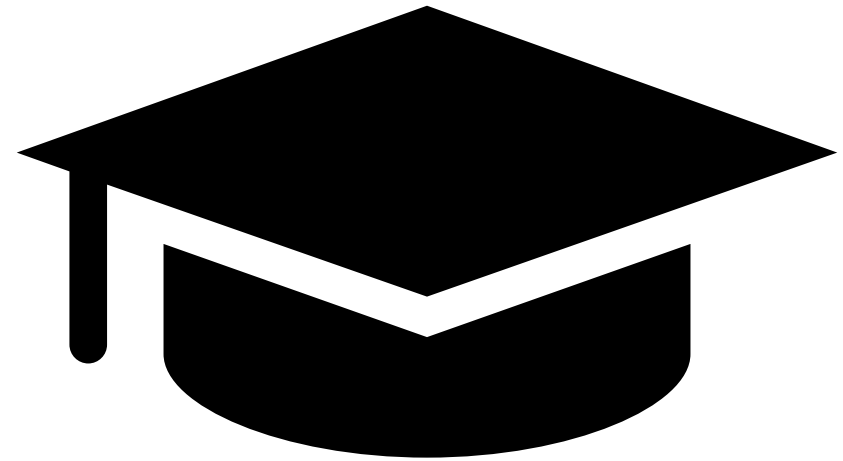
Evidence of Approved Language Tests

- Approved tests
- Online testing approved since COVID
- Meeting all four domains (R, W, L, S)
- Mixing tests
- Time elapsed tests



Evidence of Tertiary or Further Study

- Tertiary qualifications at L7 or above
- Over two years to complete
- F2F
- English the primary language of instruction
- Approved country
- (example - PhD)



Evidence of Work Experience and Testimonials

- Strong evidence:
 - From NZ registered professional leader
 - NZ school/centre experience
 - Testimonials with specific reference to language use and capability in the four domains (listening, reading, writing and speaking)
 - Letterhead required



Statutory Declarations

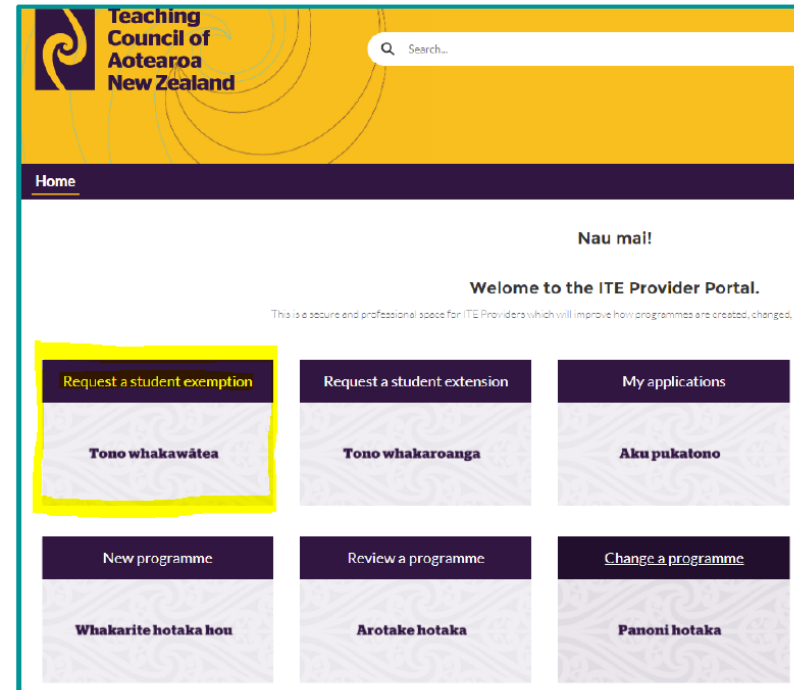
- (Not preferred option)
- Can be used when applicant's evidence has been lost over time
- Teaching Council Stat Dec vs NZ government Stat Dec
- Witnessed by JP, or professional leader
- Deficiencies of old Council Stat Dec – designed for old policy.

Applicants with publication or presentation history

- Evidence must prove that the applicant was responsible for the work.
- Are the four domains evident ? (R, W, L, S)

Requesting a Language Exemption

- See also the Portal Reference Guide
- Go to <https://iteportal.teachingcouncil.nz/s/>
- Once logged in, the Portal home screen will look like this:
- Select Request a student exemption



The six tiles let you:

- Request an exemption
- Request an extension
- View my current applications
- New programme
- Review a programme
- Change a programme

Requesting a Language Exemption

- Click Next, then 'Create Application'



The Application type you chose is Exemption. If you wish to change it click on Previous.

Previous

Next



Click on 'Create Application' button to create the application.

Create Application

Close

Requesting a Language Exemption

- Enter details for the application and click **Save**.
- Ensure the 'this application is ready to submit' button **isn't** ticked yet. This is near the bottom of the application.

System Information

Contact Name

This application is ready to submit

Send notification email to contact

Cancel

Save & New

Save

New Case: ITE - Exemption

Details

Instructions

Please provide details about the exemption being sought. Please also upload appropriate documentation:
For exemption from age based criteria, provide a copy of the student's birth certificate;
For exemption for overseas qualifications, provide a copy of the NZQA official assessment of the student's existing qualifications;
For exemption from language pre-requisites provide evidence demonstrating a high standard of English language competency to support an exemption.
Upload any other documentation you feel is necessary.

Type of request

--None--

* Student's name ⓘ

* Student's date of birth

Why are you making this request? ⓘ

Send notification email to contact

Cancel

Save & New

Save

Requesting a Language Exemption

- The next screen should look like this:



The screenshot shows the user interface for requesting a language exemption. At the top is a yellow header with the Teaching Council of Aotearoa New Zealand logo, a search bar, and notification and user profile icons. Below the header is a dark purple bar labeled 'Home'. The main content area displays a case card for 'TC Aotearoa Test - Exemption - 2021-07-05'. The card includes a 'Case' icon, a table with case details, and a 'Details' section with instructions. To the right of the case card are buttons for '+ Follow', 'Edit', and 'Upload Evidence'. Below the case card are two summary boxes: 'Open Activities (0)' and 'Evidence & Documents (Case) (0)'.

Case Number	Status	Case Record Type
00101536	New	ITE - Exemption

Details

Instructions

Please provide details about the exemption being sought. Please also upload appropriate documentation:
For exemption from age based criteria, provide a copy of the student's birth certificate;
For exemption for overseas qualifications, provide a copy of the NZQA official assessment of the student's existing qualifications;
For exemption from language pre-requisites provide evidence demonstrating a high standard of English language competency to support an exemption.
Upload any other documentation you feel is necessary.

- Case Number:



Requesting a Language Exemption

- Add your Evidence and Documents to the Case by selecting **Upload Evidence**, in the top right. A new window will open.



✓ Following

Edit

Upload Evidence

Complete the Title and Description boxes with the relevant information.
Click Next to continue.

The screenshot shows the form for requesting a language exemption. It includes a search bar, notification/user icons, and a 'Home' section. The form has two main input fields: '*Title' and 'Description'. A 'Next' button is located at the bottom right of the form.

Evidence must demonstrate a high standard of English language competency.

Requesting a Language Exemption

- Select the category/categories that the evidence relates to. Multiple categories can be selected.
- It is best for the language panel if multiple pieces of evidence are uploaded as a merged single PDF. This saves significant time at language panel.
- Select **Next**

Home

* Categories

- Administration
- Appeal information
- Communication
- Council assessment
- Letter
- Other evidence
- Birth certificate
- Certified copy of qualification
- NZQA assessment
- Schooling record
- Testimonial
- Transcript of learning
- Other

Previous

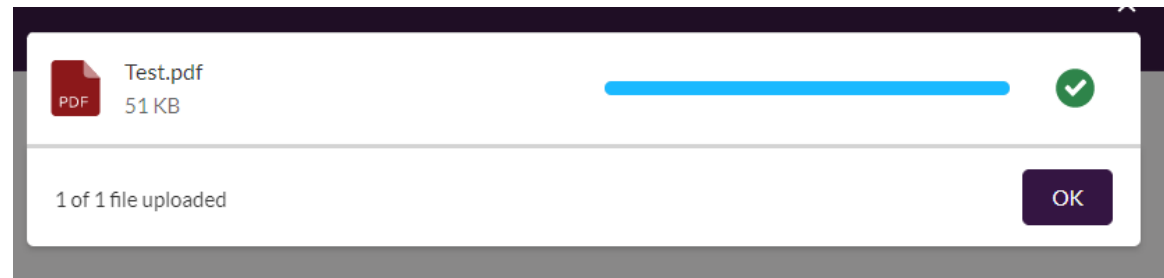
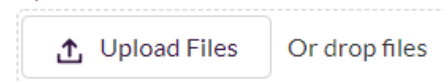
Next

Requesting a Language Exemption

- You can either upload manually or drag and drop the files in. To drag and drop, select the file(s) you want then drag and drop over the drop files icon.
- This box will appear.
- Click ok, then once you have added the files you need, click Next.
- You'll know your evidence has been uploaded when this box appears



Upload a file



Your Evidence Upload was successful. Uploaded Files : [Test.pdf]

Summary of Evidence added:

Requesting a Language Exemption

- You'll be asked if you would like to upload more evidence:


* Would you like to upload more evidence?

Yes

No

- Complete the process again or select next to return to the main case screen:

Home

 Case
TC Aotearoa Test - Exemption - 2022-02-18

✓ Following

Edit

Upload Evidence

Case Number

00166045

Status

New

Case Record Type

ITE - Exemption

▼ Details

 Open Activities (0)

Requesting a Language Exemption

- You'll see your evidence sitting in the evidence and documents section in the main case screen.
- If you want to check the files, select the Evidence number.
- Selecting View All will allow you to see all the files attached to that piece of evidence.

Evidence & Documents (Case) (1)

Evidence Name	Title
E-5401	Evidence of schooling

[View All](#)

Files (2) [Add Files](#)

Test 18/02/2022 • 51KB • pdf	Test 18/02/2022 • 51KB • pdf
---------------------------------	---------------------------------

[View All](#)

Evidence_&_Documents > E-5401
Files

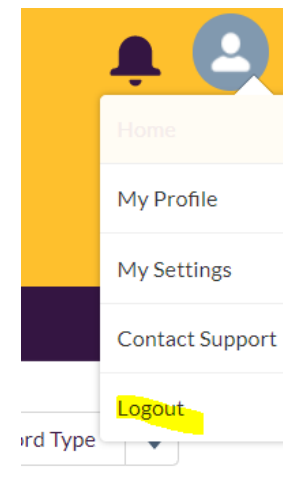
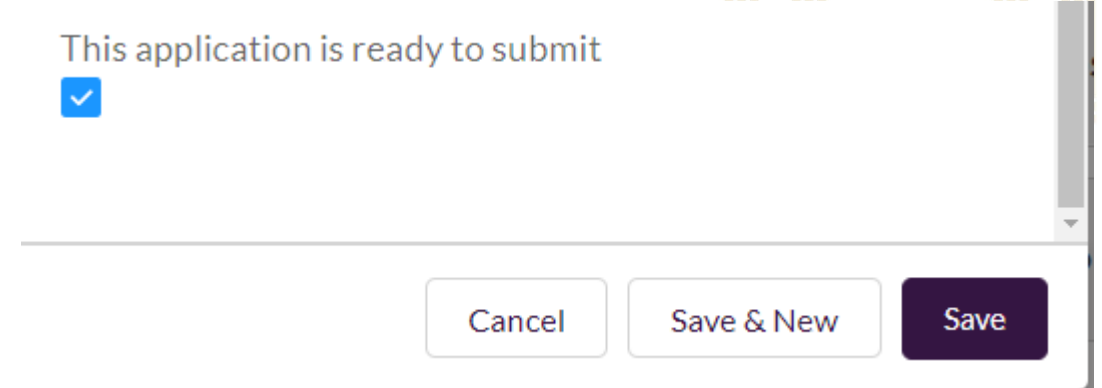
2 items • Sorted by Last Modified • Updated a few seconds ago

[Add Files](#)

	Title	Owner	Last Modified	Size	
1	Test	Talia Davies	18/02/2022, 4:02 pm	51KB	
2	Test	Talia Davies	18/02/2022, 3:57 pm	51KB	

Requesting a Language Exemption

- Once you are ready to submit the case to the Teaching Council:
- Select the **Edit** button in the top right, then scroll down to select 'This application is ready to Submit'.
- Then Click **Save**.
- Your application has been submitted to the Teaching Council.
- Log out in the top right corner



Brief outline of expected process

1. Provider submits language exemption through the ITE Portal

2. Language Exemption case is received in the Portal and assigned to panel

3. Evidence is analysed prior to panel

4. Language exemption case is presented for approval and discussed at language competency panel

5a. YES: Notification sent through Portal

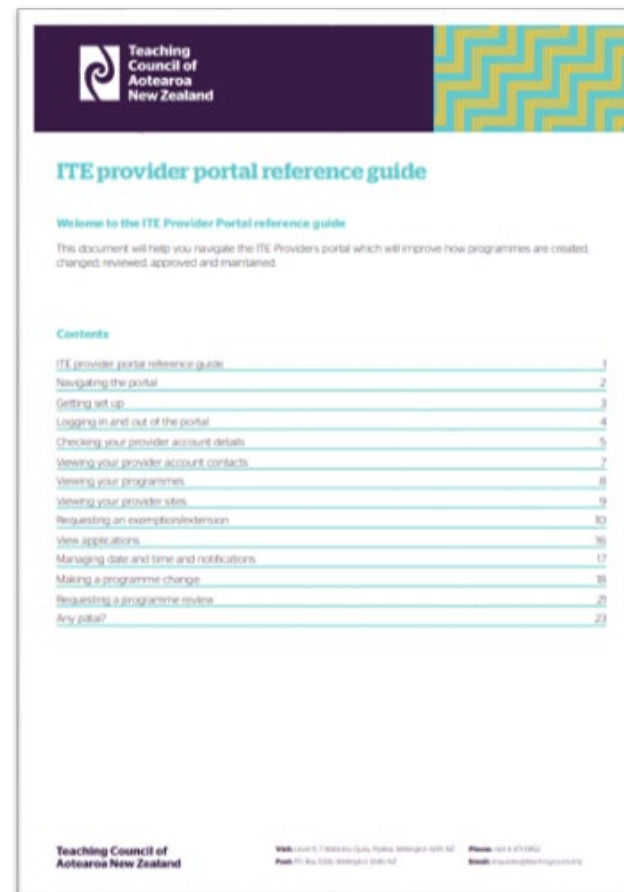
5. Case approved?

5b. Panel may request further information. Repeat from Step 3.

5c. NO: Decline notification sent to ITE Provider. Provider is able to apply again with new information, new test. Provider is able to appeal

Resource Slide

- Links in the chat:
- Teaching Council Language Competency Requirements
- UE literacy requirements
- Portal Guide



Karakia whakakapi | Closing affirmation

Kua ea ki runga

kua ea ki raro

E Rongo, whakairihia ki runga,
kia tīna...

tīna!

haumī e...

hui e...

Taiki e!

It has been completed above

It has been completed below

Let peace be suspended on
high as a beacon to guide us...

Yes!

let's bind this...

Bring this together...

Yes, lets fix it!

Matatū. Tū Mataora.
Stand tall. Shape the future.

Visit: Level 11, 7 Waterloo Quay, Pipitea, Wellington 6011, NZ

Post: PO Box 5326, Wellington 6140, NZ

Phone: +64 (0) 4 471 0852

Email: enquiries@teachingcouncil.nz

