

MEETING SUBJECT:	Minutes from the Governing Council Hui Teaching Council   Matatū Aotearoa
DATE OF MEETING:	27 July 2023
TIME OF MEETING:	09.34–15.16
VENUE:	Teaching Council Office – Wellington and Microsoft Teams
ATTENDEES:	Robyn Baker (Tiamana   Chair), Ripeka Lessels (Tiamana Tuarua   Deputy Chair), Dagmar Dyck, Elg Anderson, Fiona Ell, Hongyu (Carol) Cheng, John Tait, Karen Coutts, Lorraine Carr, Melody Stuckey, Mike Connor, Pat Newman (left at 14.55), Patrick Walsh  Lesley Hoskin (CE), Clive Jones (DCE Operational Services), Pauline Barnes (DCE Professional Services), Tamahau Rowe (DCE Māori), Sanja Antonijevic (Governance Advisor)
PRESENTERS:	Ian McEwan (CFO; 11.07-11.47), [REDACTED] (Māori Advisor; 10.47-10.51); [REDACTED] (Senior Policy Analyst; 13.52-14.30), Michael Thorn (Manager Policy and Implementation; 13.53-14.30), [REDACTED] (Lead Policy Analyst; 14.33-14.55), [REDACTED] (Lead Lawyer; 14.33-14.55), [REDACTED] (Senior Policy Analyst; 12.48-13.19 and 14.33-14.55)
APOLOGIES:	Nil

### 3. Meeting opening

Following the in-committee session, the DCEs and Governance Advisor joined the meeting at 09.34.

- 3.1. The Council noted no apologies.
- 3.2. The Council noted the amendments to the Interest Register for [REDACTED].
- 3.3. Minutes from the meeting on 29 June were approved as a true and accurate record of the meeting pending minor changes in wording for clarity.
- 3.4. The Council noted the Action List and that open actions from the previous meeting were being closely monitored.

### 4. Organisational performance

#### 4.1. CE Report

The Council received the CE's Report for June.

The Council reflected on the ongoing media interest in recent DT decisions; the Council agreed that media reporting was positive and constructive overall. The Council acknowledged the CE in her multiple media appearances and noted how she navigated well in a challenging environment (with the help of DCEs), including also regularly receiving and responding to feedback from teachers. The Council also noted the internal process between the Chair and the CE regarding media appearances to ensure timely information flow.

The Council discussed the usefulness of the [REDACTED] insights about the new language that would be used to share the Teaching Council's message. The Council noted the well-received presentations: *Wonder of Teaching: What sits at the heart of a happy school?* and keynote on PGC for principals that the CE presented on at the NZSTA conference held 21-22 July.

The Council discussed the recent ministerial and media interest in the Australian approach to ITE refresh and the comparison with the New Zealand ITE approach. DCE PS gave a summary of the Australian Report and issues that it potentially raises for our consideration. The Council were reminded of the action GC20230525/3b: they would be discussing ITE and a pending Briefing to the Incoming Minister (BIM) in more detail at the August meeting. The Council noted that Fiona Ell's report from the TEFANZ forum in June outlined the complexity of issues ITE is currently facing.

The meeting paused for morning tea 10.07-10.17.

The Council noted a phone call between Minister Tinetti and the CE regarding a recent DT decision with significant media interest. The CE explained that the minister received a briefing paper, [REDACTED]

DCE Māori re-joined at 10.19.

The Council noted that management are preparing to deliver against the following three key strategic priorities for the 2023/24 year:

- Stakeholder engagement
- Rauhuia
- Bi-cultural pathways.

The Council noted the updates regarding Unteach Racism (currently in intermediary phase before phase 2 commences), End Streaming (clarity required in differentiation from grouping), Conduct and Competence Rule implementation (in place), Physical Restraint, and Te Rautaki Tiriti o Waitangi (internal development, including Wall Walk and te reo Māori lessons for staff).

The Council noted that staff are liaising with ITE providers regarding potential impact from the current curriculum refresh, progressing with the professional boundaries project (survey and focus groups' feedback would be analysed and drafted in a consultation document for Council's review and approval), and continuing with the ECE PGC meetings (further five hui initiated after the first one).

The Council noted that a Memorandum of Understanding (MoU) with the MoE regarding funding for payment of beginning teacher full certificate fees and levy had been signed by the Chair on 21 July and was pending finalising by the ministry.

[REDACTED]

The Council congratulated the Executive for a good and informative report.

#### 4.2. Health, Safety and Wellbeing Report

The Council received the Health, Safety and Wellbeing Report for June noting more detailed reporting would be provided in August.

#### 4.3. Issues Register

The Council received the Issues Register for June.

The Council noted that archived issues would be removed from the register next month, as it would report from July 2023 (start of the new financial year).

#### 4.4. Policy dashboard

The Council noted the updates on the Policy dashboard and its providing visibility of the work being done by the Teaching Council.

#### 4.5. Professional Responsibility (PR) dashboard

The Council noted the PR dashboard acknowledging the number of cases and their impact on staff workload. The Council were interested in tracking the number of cases over a period of time for monitoring purposes.

The Council noted that the implementation of new Rules would see a reduction in DT cases, but the overall number is likely to remain.

**Action GC20230727/4a: Present a six-month tracker of conduct cases by the end of the year to track success of change to Rules as more decisions would be expected at CAC.**

#### 4.6. Competence dashboard

The Council noted the Competence dashboard.

#### 4.7. Communications

The Council noted Communications dashboard and Media Report for June.

The Council acknowledged that June was a busy media month due to the public interest in recent DT decisions. The Council noted that the number of followers on LinkedIn, number of viewers of video content and Matatū newsletter, and overall service rating were increasing.

The Council welcomed the CFO at 11.07.

## 5. Risk, Audit and Finance

### 5.1 Draft Business Plan 2023/24

Chair opened the item, reminding the Council that the Business Plan for 2023/24 is a draft operational plan for the second year of the triennial term, a year the Council had anticipated being able to have its largest impact. The Council were also reminded that the Strategic Plan 2022-2025 provided the Teaching Council with a direction of travel, where the Business Plan presented a set of initiatives and actions that should ensure the organisational strategy is implemented.

Chair shared feedback from the in-committee session and opened the floor for comments.

RAF Chair congratulated management for implementing proposed amendments to the Business Plan from the committee meeting in June.

The Council discussed the importance of positioning Rauhuia and raising awareness on its purpose in the education system. The Council noted the importance of linking sustainability to the Critical Treaty Analysis and providing assurance that the outcomes could be measurable. The Council agreed that the business plan needed to convey ambition for a greater impact on the profession and to communicate our priorities to stakeholders.

The Council noted that the cycle of action assessment would feed into strategy review.

Action GC20230727/5a: CFO to include three strategic priorities in the Business Plan for clarity.

The Council endorsed the Business Plan pending amendments from the Governing Council's feedback received at the meeting.

5.2 [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The meeting paused for lunch 11:58-12:29.

5.3 Finance

5.3.1 Financial Reports – June

[REDACTED]

[REDACTED]

[REDACTED]

5.4 Audit and Assurance

The Council noted that financial management accounts were subject to audit, [REDACTED]

CFO left at 12.47; Senior Policy Analyst joined at 12.48.

DCE Māori introduced [REDACTED] to the Council at 12.47. The Council noted the progress made in te reo Ruaki space. The Council thanked [REDACTED] for joining the Council and she left at 12.51.

## 6. Strategy and Evaluation

### 6.1 Strategic Plan review (approach)

The Council noted a strategic plan review cycle and its phases:

- Publish new five-year plan
- Build any new priorities into business plan and socialise with profession and sector
- Monitor progress
- Reflect on progress and emerging issues
- Engage with sector to develop new plan.

The Council noted a proposed three-tier sector engagement approach:

- Opportunistic discussions through regular sector catch-ups
- Targeted discussions with key stakeholders
- Wider consultation process.

The Council discussed the usefulness of the [REDACTED] insights and consideration of those when the consultation document is crafted to avoid repetition and consultation fatigue. The Council agreed that the new strategic plan needed to connect with the stakeholders and build on the past work while looking at the future.

**Action GC20230727/6a: DCE PS to bring draft consultation plan to the Council meeting in August for approval.**

Senior Policy Analyst left at 13.19.

### 6.2 Teaching Council's Pacific Strategy workshop

DCE Māori provided an update on the Teaching Council's Pacific Strategy progress, noting the recently changed approach (i.e., from external to internal) and the introduction of new, valuable stakeholders, like [REDACTED]. Teaching Council continued to collaborate with the Pacific staff and the Pacific Education Steerage Group in selecting priorities to focus on.

The Council noted that the strategy would take into consideration the *Action Plan for Pacific Education 2020-2023: 2023 Refresh* (<https://www.education.govt.nz/our-work/overall-strategies-and-policies/action-plan-for-pacific-education/#refresh-2023>).

The Council members of the Inclusive Education Advisory Group advised that the group would be reconvened at an earliest convenience.

### 6.3 Monthly engagement action plan report

The Council noted that, following the input received from the Governing Council, management, [REDACTED] and the Strategic Stakeholder Engagement Committee (SSEC), Council's strategic comms partner, [REDACTED], produced a draft problem definition document, which would be presented at the next SSEC meeting, scheduled for 30 August.

The Council discussed the timing of the next stakeholder meeting, which would be the opportunity to consult about the new strategic plan.

**Action GC20230727/6b: DCE OS to provide recommendations around timing and content of the next stakeholder meeting.**

The Council noted the updates provided in the report.

DCE Māori left at 13.43.

The Council discussed the requirement for quarterly Council-level meetings with unions, in addition to the regular operational meetings. The Council noted a vacancy in the role of the PPTA General Secretary and its impact on the meetings with the Governing Council members.

**Action GC20230727/6c: Chair to discuss with the CE and propose an approach to meeting with unions at the August meeting.**

## 6.4 Meetings and events

The Council noted the engagement tracker with a list and map of events attended by staff in 2023, and the ones planned for the rest of the year.

Senior Policy Analyst joined at 13.52; Manager Policy and Implementation joined at 13.53.

## 7. Items for Decision

### 7.1 ITE programme Monitoring, Review and Moderation (MRM)

The item followed a Council discussion at the June meeting, where management received feedback, consequently included in the paper.

#### **Decision GC20230727/7a: The Council:**

- i. Discussed the options for amending the ITE Monitoring, Review, and Moderation (MRM) sections of the *ITE Programme Approval, Monitoring and Review Requirements* (i.e., tiered model and cyclical model)
- ii. **Approved the preferred policy options for ITE MRM set out in the policy options paper as is: annual reporting and the national moderation event as the universal tools that assure the Council whether a programme can remain in level one of the support framework. At this level, support would be minimal from the Council, with ITE providers operating in a high trust and self-governing manner. The Council would work to streamline its responsibilities in the programme review stage of this process, so that where significant change is not sought for a programme, a lighter touch can be applied. Finally, a biennial national moderation event would be introduced, as a key tool to support shared best practice in the sector's approach to student teacher assessment.**
- iii. **Approved the draft ITE MRM consultation document pending further revision to refine content, language and structure of the document, include a process diagram, and confirm consultation questions**
- iv. **Agreed that the CE would sign-out the final consultation document and any supporting materials on or about 8 August 2023**
- v. Noted that consultation would take place from about 9 August 2023, concluding about 20 September 2023
- vi. Noted that submission analysis and recommendations would be provided for the October meeting.

The Council discussed a scope of the consultation, the importance of capturing students' voices through provider feedback, and the importance of the insights from the TEFANZ event provided by Fiona Ell at the June meeting.

The Council agreed that the MRM provided the opportunity for the Teaching Council to share report findings with the profession, beyond ITE providers, and include them in the Strategic Plan.

## 7.2 Language Policy options

The Council noted that the amendment to the Education and Training Act 2020 provided the Council with greater scope to explore a range of other policy initiatives to support an increase in the numbers of Pacific peoples who are registered teachers, and the growth of Pacific bilingual and immersion pathways across the education system.

The Council noted and discussed draft policy options that had explored potential approaches to amending the Council's language competency requirements, similar to the approach:

- i. [Redacted]
- ii. [Redacted]
- iii. [Redacted]
- iv. [Redacted]

### Decision GC20230727/7b: The Council:

- i. [Redacted]
- ii. Noted that following focus group discussions, further work would be undertaken to refine policy options
- iii. Noted that a summary of focus group feedback would be provided at the September Governing Council meeting
- iv. Noted that approval of final policy options for consultation would be requested at the November Governing Council meeting.

Management were acknowledged for a well-written paper.

Manager Policy and Implementation and Senior Policy Analyst left at 14.30. Lead Lawyer, Lead Policy Analyst, and Senior Policy Analyst joined at 14.33.

## 7.3 [Redacted]

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Pat Newman, Lead Lawyer, Lead Policy Analyst, and Senior Policy Analyst left at 14.55.

### 7.9 Specified Offence case

The Council received a recommendation to cancel [REDACTED] registration due to multiple convictions for specified offence under the Children's Act.

The Council declared no conflicts of interest prior to the meeting.

**DECISION GC20230727/7e: The Council approved recommendation to cancel [REDACTED] registration based on the Clause 6, Schedule 3 of the Education and Training Act 2020 and the fact that [REDACTED] had no exemption.**

### 7.5 Voluntary de-registration application

The Council:

- i. Declared no conflict of interest regarding [REDACTED] prior to the meeting
- ii. Noted the Education and Training Act 2020 (the Act) at clause 7 of Schedule 3 requires the Council to deregister a teacher on receipt of a written request from the person seeking deregistration unless that teacher is the subject of an investigation by the Teaching Council.
- iii. [REDACTED]



- iv. Noted on 4 July 2023, the Council received a written request from [REDACTED] legal representative requesting voluntary deregistration.
- v. Noted [REDACTED] is not currently the subject of a conduct investigation by the Complaints Assessment Committee or a competency investigation by the Teaching Council.

**DECISION GC20230727/7f: The Council approved the application by [REDACTED] for voluntary de-registration.**

#### 7.6 Privacy Incident Response Plan, 7.7 Cyber Incident Response Plan and 7.8 Business Continuity Plan

DCE OS (also Chief Security Officer) provided an overview of the three response plans that were due for their annual review and approval by the Council. The plans addressed key risks: privacy, cyber, and business continuity, respectively.

[REDACTED]

**DECISION GC20230727/7g: The Council approved the reviewed Privacy Incident Response Plan, Cyber Incident Response Plan, and Business Continuity Plan.**

#### 7.9 Statutory Delegations Register

The Council noted that they approved the Statutory Delegations Register in April 2023 and that the presented changes reflected on a recent Rule change.

**DECISION GC20230727/7h: The Council approved the updated Statutory Delegations Register.**

## 5. Risk, Audit and Finance (cont.)

ICT Manager joined at 15.08.

### 5.5 Risk

#### 5.5.1 Cybersecurity report

[REDACTED]

[REDACTED]

## 8. Governance

### 8.1 Members' fees 2022/23

The Chair provided an update on the end-of-financial year Council members' fee levels and their agreement with the Council's decision GC20230330/7a from March 2023.

The Council noted that the agreed annual workload and fee levels worked well. [REDACTED]

[REDACTED]

[REDACTED]

## 9. Any other business

The Council agreed that their attendance at professional events had positive impact on the Teaching Council's relationship with the sector.

The hui ended with a karakia by John Tait at 15.16.

Signed:

Approved by the Governing Council on 31 August 2023

[REDACTED]

Robyn Baker, Chair