

MEETING SUBJECT:	Minutes from the Governing Council Hui Teaching Council Matatū Aotearoa
DATE OF MEETING:	28 September 2023
TIME OF MEETING:	09.06–14.26
VENUE:	Microsoft Teams
ATTENDEES:	Robyn Baker (Chair), Ripeka Lessels (Deputy Chair; joined at 10.01), Dagmar Dyck, Elg Anderson, Fiona Ell, Hongyu (Carol) Cheng, John Tait, Karen Coutts (away from 11.48), Lorraine Carr, Melody Stuckey, Mike Connor, Pat Newman, and Patrick Walsh Lesley Hoskin (CE), Pauline Barnes (DCE Professional Services), Clive Jones (Deputy Chief Executive Operational Services), Tamahau Rowe (DCE Māori; 10.21–11.48), and Sanja Antonijevic (Governance Advisor)
PRESENTERS:	Ian McEwan (CFO; 10.54-11.48), [REDACTED] (Principal Tikanga Advisor; 13.07-13.43)
APOLOGIES:	Karen Coutts (from 11.48)

The in-committee session commenced with a karakia by John Tait at 09.06.

3. Meeting opening

3.1 Apologies

The Council noted that the Deputy Chair would join the meeting with a delay; she was not noted as an apology. The Council noted that the DCE Māori was travelling overseas and would join the meeting when possible.

3.2 Interest Register

The Council noted the Interest Register. [REDACTED]

[REDACTED]

3.3 Minutes from prior hui

Minutes from the hui on 30-31 August 2023 were taken as read, and the Council **approved** them as a true and accurate record of the meeting.

3.4 Action List

The Council **noted** the Action List and updated actions as follows:

An update for action GC20230223/5a was noted and it was agreed to be put on hold.

Action GC20230525/5b would be reported on at the meeting on 30 November. Action GC20230831/8a was still in progress.

Actions GC20230727/5b, GC20230831/4a, GC20230831/7a, and GC20230831/8b were closed.

4. Organisational Performance

4.1 Chief Executive's (CE) Report

Deputy Chair joined at 10.01.

The CE's report was taken as read. The Council noted the following updates:

- 'Person Responsible' changes in ECE sector causing stress was acknowledged
- Draft Teaching Council's Pacific Strategy: bringing commitment to Tangata o le Moana by being more culturally competent to better serve the teaching profession
- [REDACTED]
- Teaching Council's focus on three areas of leadership: oversight role including Learning Measurement and Framework (system-level role), connecting role, and Rauhuia online delivery (MoE funded). The Council were encouraged to attend Rauhuia symposia.
- ITE: CE sent a supportive email to ITE providers, refraining from any political debate during the pre-election period. The Council agreed with the approach.
- More input and feedback would be required for MoE's physical restraint training scenarios, noting Guidelines did not apply to ECE
- Rules implementation had no current concerns.

DCE Māori joined at 10.21. The meeting paused 10.29–10.40.

The Council noted that an agreement (Takai Heke) with Te Akatea would be signed with the Governing Council at their October gathering.

4.2 Health, Safety, and Wellbeing Report

The Council received the report for August, noting a more detailed session on the health and safety duties of governors would be discussed later in the agenda.

[REDACTED]

4.3 Issues Register

The Council received the Issues Register for August.

4.4 Policy dashboard

The Council noted the policy dashboard for August, and the progress with law reform.

4.5 Performance dashboard

The Council noted the monthly performance dashboard.

4.6 Communications

4.6.1 Communications dashboard and 4.6.2 Media report

The Council noted the communications dashboards and Media report for August.

5. Finance, Audit, and Risk

CFO joined at 10.54.

5.1 [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

5.2 Update from RAF Committee

The RAF Chair provided a summary of the Committee meeting on 21 September.

The Council noted the following updates from the Committee meeting:

- monthly accounts looked different due to incorporation of changes to the accounting treatment for levy income, but the finances were sound with better than anticipated volume and revenue to date.
- cybersecurity risk rating was discussed with a recommendation to lower the score

- fraud assessment report was received and discussed
- Committee terms of reference were reviewed.

5.3 Finance

5.3.1 [REDACTED]

5.3.2 Finance reports - August

The Council noted the finance reports for August and the budget variance as a result of the implementation of the accounting treatment for levy income.

The Council noted the variance is relation to projects and savings, which were reallocated to other areas. The Council also noted the increased revenue for August.

5.4 Internal Audit

5.4.1 The Chair of RAF advised that IQANZ had been engaged to do a fraud risk assessment as part of the internal audit instigated by the Teaching Council. The Council noted that RAF received an assessment report and a list of improvement actions with their statuses. The Council noted that the organisation received 'good' rating, and that actions were either completed or would be completed shortly.

5.5 Risk Register

5.5.1 Cybersecurity report

The Council received the cybersecurity report for September, noting cyber events occur on an everyday basis.

5.5.2 Cyber risk score review

The RAF Chair advised that the Committee discussed and agreed that, with improvement actions being completed, the likelihood of cyber risk rating should change from likely to possible, lowering the score from 23 to 20 and changing ownership from Council Chair to Chief Executive. The impact remained severe.

DECISION GC20230928/5b: The Council agreed to endorse the RAF Committee's recommendation and lower the cyber risk score to 20.

The Council thanked the IT team and management for persistent attention to complete a large list of activities. The Council were reminded that in a case of crisis, Te Taurima committee would be reconvened.

The meeting paused for lunch 11.48-12.22. Karen Coutts and DCE Māori left at 11.48.

6. Strategy and Evaluation

6.1 Planning for the Strategy Workshop on 25 October

The Chair opened the item reminding the Council of the strategic discussions and emerging priorities that had been identified since February. The Council noted that an additional workshop was organised by management to enable strategic conversations and deep

discussions in a group setting, which would inform the next strategic plan. The Chair thanked the CE for organising the workshop offsite, as per Council's suggestion.

The Council noted that stakeholders would be invited to a meeting with the Council on 30 November, where they would provide preliminary input to the proposed strategy. The Chair invited members to send any queries to her directly.

6.2 Strategic Communications Strategy: Update

The DCE OS provided an update on the draft communications strategy prepared by [REDACTED] which they presented to the SSEC and the Governing Council in August. The Council noted the next steps, which included initiating a procurement process for the implementation phase.

6.4 Meetings and events

The Council noted the Teaching Council's presence at the ULearn conference a week after the meeting.

The Council highlighted the importance of regular meetings with key stakeholders, like NZEI and PPTA, at all levels of the organisation.

Patrick Walsh provided an update from the recent meeting with PPTA, where practical issues like on the ground workshops, science, tech, and math recruitment, Māori principals' support, and Rauhuia were discussed.

The Council noted that draft 'Snapshot of the Teaching Profession' was updated following the Council's feedback in August and would be ready for a prompt dissemination with the stakeholders. The Council discussed the importance of showing leadership within the profession by acknowledging issues before solutions are proposed.

The Deputy Chair provided an update from the NZEI conference that wrapped up just before the Council hui. The Council noted the key theme of the conference being the inequity of Māori, Pacific, and neurodiverse students, which had been impacted by current legislation. The Council noted that ECE sector was celebrated at the conference.

The Council noted that once a new government is formed, the Chair and the CE would seek to meet with the Minister of Education.

Principal Tikanga Advisor joined at 13.07.

6.3 Teaching Council's Pacific Strategy: Draft

The Council received the draft Pacific Strategy of the Teaching Council, which was a priority action under Teaching Council's promise for culturally competent service (demonstrating cultural competence in our work and being agents of change for equitable outcomes for Māori, Pasifika, disabled, and other tamariki and rangatahi facing challenges of being marginalised, *Strategic Plan 2022-2027*).

The Council noted the aim of the internal Pacific Strategy was to:

- support the Teaching Council to build capability of the organisation so they are able to better engage with and meet the needs of Pacific people.
- support the Teaching Council to embed Pacific values
- provide strategic direction, with clear outcomes and measures to assist the Teaching Council to meet their obligations to Pacific stakeholders
- recognise the relationship between Tangata o le Moana and Te Tiriti O Waitangi while undertaking this work.

The Council noted that responsibility for cultural competence sat with all staff, and not just Pacific staff. The Council acknowledged PESG, Caroline Mareko, Dagmar Dyck, and Karen Coutts' contributions, as well as the external partner, [REDACTED] which had shaped the strategy.

The Council noted the first part of the strategy that affirms the place for Pacific tukutuku panel within te Whare o te Matatū given the urgency of the work (i.e., forecasted 33% of Māori and Pacific learners by 2040). The Council noted that priority actions, short-term outcomes, and possible measures are included in the strategy.

The Council discussed the practical issues schools are facing, like retention of Pacific teachers, Pacific language introduction, development of culturally appropriate practices for students, poverty issues, and engagement with STEM subjects.

The Council discussed their own opportunity to engage in learning about Pacific cultural competence.

Action GC20230928/6a: Council Chair to discuss with management Council members' involvement in learning and development in the area of Pacific cultural competency.

The Council agreed that Pacific Strategy would feed into the discussion at the strategy workshop on 25 October.

The Council commended the Teaching Council's staff, acknowledging the importance of the strategy for the organisation and its relevance for the Pacific community.

Action GC20230928/6b: Dagmar Dyck to meet with Principal Tikanga Advisor and DCE Māori to provide additional feedback on the draft strategy.

The Council agreed that reporting on the progress would be required as part of the usual process.

Principal Tikanga Advisor left at 13.43.

7. Governance

7.1 Committee ToRs: Review

The Council:

- i. noted that, per governance best practice and Committees' terms of reference (ToRs) for 2022/23, Committees were due to undertake an annual review of their objectives, responsibilities, and ToRs in September 2023.
- ii. Noted draft ToRs for Human Resources and Remuneration Committee; Risk, Audit, and Finance Committee; Strategic Stakeholder Engagement Committee; and Te Taurima for 2023/24 with proposed amendments via Track Changes, which were endorsed by each Committee at their last meetings.

DECISION GC20230928/7a: The Council approved the proposed amendments to the ToRs for Human Resources and Remuneration Committee; Risk, Audit, and Finance Committee; and Strategic Stakeholder Engagement Committee.

The Council discussed the proposed edits to Te Taurima committee, noting further refinement and clarification were required.

Action GC20230928/7a: Governance Advisor to include feedback from the Council and present a new version of Te Taurima ToR for the next Council meeting.

7.2 Health and safety: Duties of PCBU officers

The Council noted the paper outlining their duties as officers of the PCBU per Health and Safety at Work Act 2015.

The Council discussed their duties and liabilities and agreed that good foundations in the health and safety space were critical. The Council noted the connection between their oversight duty and the health and safety policy and reports they have been receiving on triennial and monthly basis, respectively.

Action GC20230928/7b: Governance Advisor to provide more information on the process of liability in case of a health and safety event at the Teaching Council.

8. Any other business

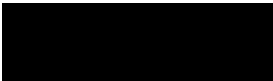
The Chair thanked the Council for their attention during the online meeting and acknowledged its success.

The members provided their feedback on the meeting and acknowledged good and efficient chairing. The Council thanked management for the reports they provided and would provide at the October meeting.

9. Karakia

The meeting ended with a karakia by John Tait at 14.26.

Signed:



Robyn Baker, Chair

Approved by the Governing Council on 26 October 2023